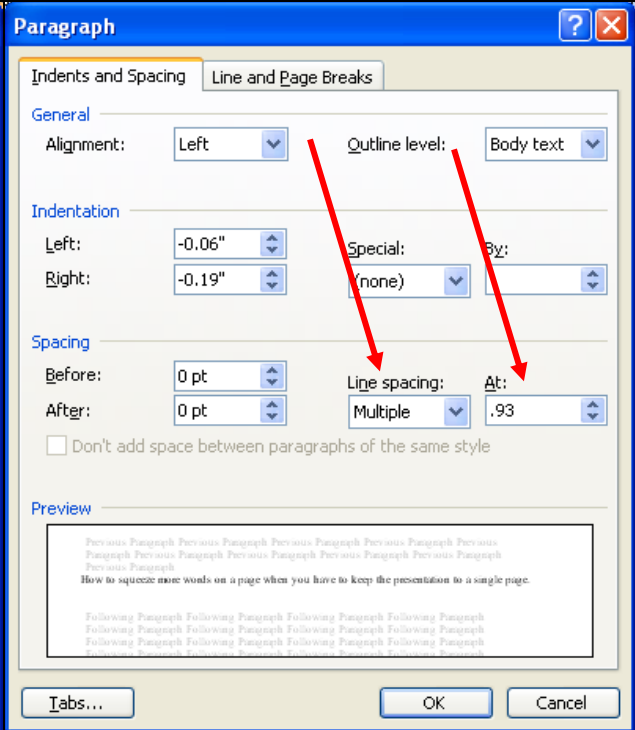
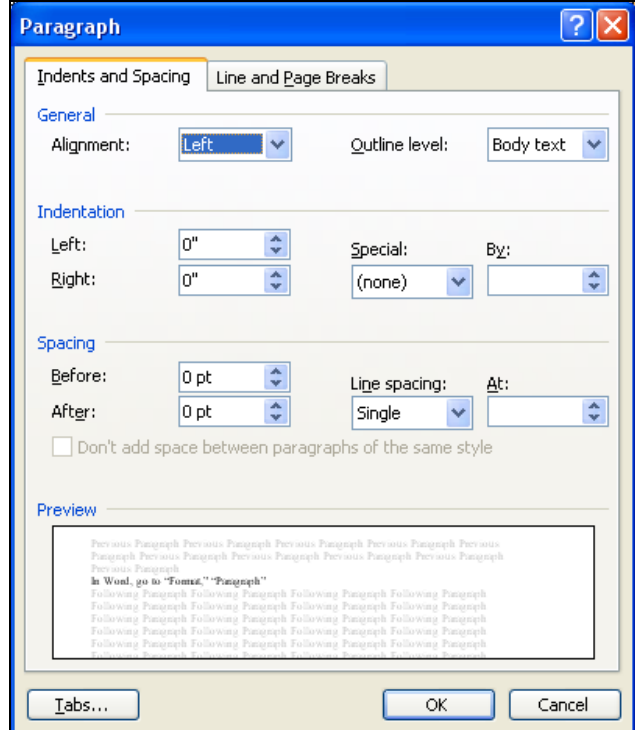


How to squeeze more words on a page when you have to keep the presentation to a single page.

In Word, go to “Format,” “Paragraph”

In “line spacing,” enter “Multiple.” In “At:” enter some decimal number less than 1.00. The number .93 seems to obscure the compressed line spacing. Then, click “OK.”



This shows a comparison @ 10 pt. font:

Normal:
END-USER LICENSE AGREEMENT FOR MICROSOFT SOFTWARE IMPORTANT—READ CAREFULLY: This End-User License Agreement ("EULA") is a legal agreement between you (either an individual or a single entity) and Microsoft Corporation for the Microsoft software that accompanies this EULA, which includes associated media and Microsoft Internet-based services ("Software"). An amendment or addendum to this EULA may accompany the Software. YOU AGREE TO BE BOUND BY THE TERMS OF THIS EULA BY INSTALLING, COPYING, OR USING THE SOFTWARE. IF YOU DO NOT AGREE, DO NOT INSTALL, COPY, OR USE THE SOFTWARE; YOU MAY RETURN IT TO YOUR PLACE OF PURCHASE FOR A FULL REFUND, IF APPLICABLE.

Compressed lines:
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